

2-14-28 Motoazabu, Minato-ku, Tokyo, 106-0046 JAPAN Tel (03) 3449-9030 admissions@willowbrookschool.com

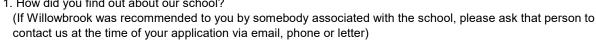
Thank you for your inte	rest in our school. Appli	cations can be sent via	mail, email or dropped	l off in-person.		
When do you wish you	Month / Year	Date	e of school visitMonth / Date			
		Month / Year		Month / Date		
Name	First	Middle		ast		
	Preferred name for labe	els	漢字氏名 Japanes	se, if available		
Date of Birth		/	<u></u>	Gender		
	Month /	Date / Year				
Nationality(ies)						
Address in Japan						
(In Kanji, if available)						
Parent/Guardian Infor	mation					
	Parent/	Guardian 1	P	Parent/Guardian 2		
Name						
漢字 (Kanji, if available)						
Relationship to Child						
Nationality(ies)						
Language(s)						
Phone						
E-mail						
Employer						
Position/Title						
Business Address						
(Kanji, if available)						
Business Phone						
Check here to have the	invoice sent directly to y	your employer				
Sibling Information						
	Name	Age		School Name		

In which program would you like your child to be enrolled? Please check the applicable days. If you have a second choice, third choice, or more, please clarify.

For 2022-2023 school year (from August 2022 to June 2023)

Age Group	Program	Hours	Please Check Preferred Days 5 days -M/Tu/W/Th/F 3 days-M/W/F 2 days-Tu/Th	Birthdays to Apply for 2022-2023
15 months-2 years	Regular	8:15 -12:30 8:15 -14:00	5 days 3 days 2 days	1st Sep 2020 - 31st Aug 2021
	Regular	8:15 -12:30 8:15 -14:00		1st Sep 2019 - 31st Aug 2020
2-3 years	Dual Immersion	8:15 -12:30 8:15 -14:00		1st Sep 2019 - 31st Aug 2020
3-4 years	Regular	8:15 -14:00	□ 5 days □ 3 days □ 2 days	1st Sep 2018 - 31st Aug 2019
3-5 years	Dual Immersion	8:15 -14:00	☐ 5 days	1st Sep 2017 - 31st Aug 2019
4-5 years	Regular	8:15 -14:00	☐ 5 days ☐ 3 days	1st Sep 2017 - 31st Aug 2018
Optional Extension Class (All Ages)	Regular	14:00 - 18:00 (hourly basis)	If your child requires afterschool childcare upon en check here	nrollment, please

lı	n order to best accommodate your child's needs, please complete the following questions as thoroughly as possible
1	How did you find out about our school?



2. What are your reasons for choosing our school?

- 3a. What is the level of English proficiency of the parents/guardians? (e.g., native or fluent in English, studied abroad, attended international school, etc.)
- 3b. What is the primary language your child speaks at home?
- 3c. What other languages are spoken at home?

4.	Has your child previously attended a playgroup or another pre-school? If so, please provide the name of school and address. (Please submit any progress reports)
5.	What do you consider to be your child's strengths?
6.	Does your child have any special dietary requirements, restrictions or health concerns? (i.e., food allergies, religious reasons, etc.) Please indicate the seriousness of the allergy and whether your child requires medical treatment for any exposure. Allergies are NOT a factor in admission decisions.
	Is your child toilet trained? Toilet training is required for 3-4 year olds and 4-5 year olds. Yes / Not yet
8.	Has your child received any developmental therapy or counseling? If so, please describe.
9.	Is there anything else we need to know about your child?

Medical Authorization and Other Authorization

I understand that the school will make every effort to reach the parents/guardians or designated emergency contact in the event of an emergency. However, if the parents/guardians cannot be contacted, I authorize Willowbrook International School to take any emergency measures necessary. I agree to be responsible for any expenses incurred in such an event. (We will collect additional emergency contact information upon enrollment.)

My child has all the appropriate immunizations or will have, by the beginning of the school term and I will provide documentation to the school upon enrollment.

If there are any concerns regarding the statements above, please contact the school.

Tuition Policy

Attached Documents

Date:

- 1. Tuition fees will not be refunded under any circumstances.
 - No tuition refunds will be given due to the potential difficulty of enrolling another student to fill an open position once the session has begun.
 - In case of a school closure for reasons beyond the school's control, no tuition will be refunded. These reasons include but are not limited to weather conditions and natural disasters, terrorist attacks, public transportation disruptions/strikes, political/civil unrest, epidemics, pandemics, and any preventive and risk management measures taken for the safety of our students and staff.
- 2. Tuition must be paid by the payment deadline of each term as stated below for the 2023-2024 school year. Tuition may be paid in either one or two installments (Aug-Dec and Jan-Jun).

First Session (August - December, 2022) Second Session (January - June, 2023) <u>Due date</u> May 25, 2022 November 22, 2022

Please check the

- 3. A one-time non-refundable Registration Fee is payable upon the child's entrance to the school.
- 4. A one-time non-refundable Application Fee is payable upon application to the school. Applications received by March 31, 2023 will be charged an application fee of 11,000 yen. All applications received after this date will incur a new aplication fee of 13,200 yen.
- 5. Please have all payments made to the school's bank account. (Excludes optional extension class)

	appropriate box(es)	
Have you attached copies of your child's passport? (If available)		
Have you attached a family photo?		
Have you attached a recommendation letter? (Optional)		
Have you attached any progress reports from the current or former school your child is attending/attended? (If available)		
A		
Agreement (Advancing to the next step of the admissions process requires your agreement to the statements below)	Please check the appropriate box(es)	
I / We have or will arrange to transfer the application fee to the school account. Please refer to Page 2 of the Financial Policy for account information.		
I / We agree that any letters of recommendations to other schools is confidential and waive the right to read the completed document.		
I / We have read the Policy Booklet and agree with the school's policies stated therein.		
I / We agree with Willowbrook's philosophy including outdoor and park play as well as the extra risks associated with these activities		
I / We have read the Tuition Policy and agree to the requirements stated therein.		
I / We do not belong to or have affiliation with any anti-social organizations.		
Parent/Guardian 1 Signature:		
Parent/Guardian 2 Signature:		